

**Arms Trade Treaty Voluntary Trust Fund**

**FINAL REPORT**

# **Sierra Leone**

**Sierra Leone National Commission on Small Arms**

**Project No.: ATT.VTF.G2019.006SLE**

**30 June 2023**

## Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2019.006SLE
Grantee name	Sierra Leone National Commission on Small Arms
Project title	Advocacy campaigns with Members of Parliament (MPs) on Amendment of relevant legislation (the SLeNCSA and Arms and Ammunition Act)
Grant Amount	USD 28,578
Final Report submission date	30 June 2023
Period covered under this report (MM/DD/YY – MM/DD/YY)	1 July 2019 – 30 June 2023

### 1. Project activities and outcomes

#### a Describe the project outcomes.

The project produced one major outcome, which is the legal positioning of Sierra Leone to comply with the ATT and hence could prosecute violators of any provisions of the treaty. This has been made possible by the expansion of the Commission's mandate to cover all conventional arms. This will ensure that Sierra Leone will be safer and secured from any external aggression.

#### b Describe how the project has assisted your implementation of the ATT.

The project has assisted the Commission to be ATT compliant, as could now implement the ATT from a standpoint of legality.

#### c List all States that benefitted from the project.

No other States directly benefitted from the project, but could possibly indirectly benefit our neighbouring countries due to the relative peace and stability that prevail in Sierra Leone. Most times, if the security situation in a country deteriorates, there is every likelihood that it will negatively impact the neighbouring countries.

#### d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes  No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project was relevant in the sense that there was need for Sierra Leone to comply with the ATT, having signed and ratified it on 25 September 2013 and 12 August 2014 respectively. Now Sierra Leone is in a position to implement the ATT legally.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project was very effective because its objective to expand the mandate of the Commission to cover not only Small Arms and Light Weapons, but all Conventional Arms was achieved.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

The project results were not attained on time due to challenges that were beyond the control of the Commission. Yet it could be rated as moderately efficient in that it was implemented within the budget.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The positive impact of the project is that it has enhanced Sierra Leone's ATT implementation compliance.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project is sustainable in that the Commission, having expanded its scope to include all conventional arms, will continue to be ATT compliant.

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

Sierra Leone will continue to regulate the transfer of not only small arms and light weapons, but all other conventional arms.

## 2. Final expenditure report

[Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report \(Sierra Leone\) in Attachment 2.](#)

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

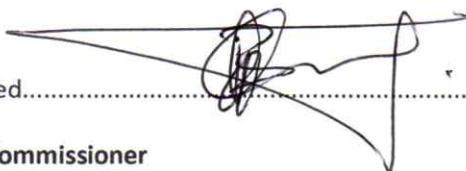
Grantee means Sierra Leone National Commission on Small Arms.

Consultant means Sierra Leone Action Network on Small Arms (SLANSA)

I, Colonel (Rtd.) Binneh K CONTEH, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is US\$ 5,000.00 (equivalent to SLE44,000.00 at an exchange rate of US\$1 = SLE8.80)
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed.....



.....Date

30<sup>th</sup> June 2023

**Commissioner**

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.



ATT  
ATTACHMENT  
TREATY

# ATT Final Expenditure Report

### INSTRUCTIONS

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to [trustfund@thearmstradetraty.org](mailto:trustfund@thearmstradetraty.org) along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be

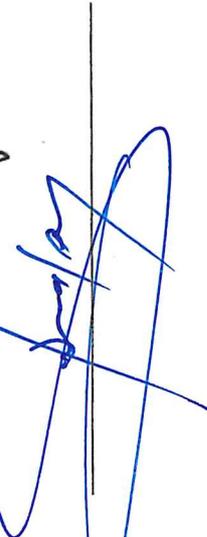
Project No.	ATT-VTF-G2019.0065LE
Reporting period	15.07.2019-30.06.2023
Local Currency Code	SLI
Grant Received USD (1st instalment)	24,291.00

<https://www.ganda.com/currency/convert/>  
Click above first cell for exchange rate site

Accounting Details		General Details				Total budget		Actual spend to date**		Balance of budget available		Balance of funds received	
Posting Date	Project code	Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date*	USD	USD	Local Amount	Rate	USD	USD	USD	USD
	622019	Consultant	1	Local civil society	1 - 2 June 2023	5,000.00	5,000.00	44,000.00	0.0001	5,000.00	-	19,291.00	
	622019	Travel Costs	2	Vehicle hire within Freetown and surrounding	2 - 19 June 2023	1,000.00	1,000.00	8,800.00	0.0001	1,000.00	0.00	18,291.00	
	622019	Equipment Costs	3	Public address system and projector	3 - 21 June 2023	1,500.00	1,500.00	13,200.00	0.0001	1,500.00	0.00	16,791.00	
	622019	Operating Costs	4	Sitting fees for Members of Parliament (MPs)	4.1 - 4 April 2023; 4.2 - 7 April 2023; 4.3 - 10 April 2023; 4.4 - 13 April 2023; 4.5 - 18 April 2023	10,220.00	10,220.00	85,624.00	0.0001	9,730.00	490.00	7,061.00	
	622019		5	Venue and catering for one day advocacy meetings	5 - 16 June 2023	7,820.00	7,820.00	68,816.00	0.0001	7,820.00	0.00	-759.00	
	622019		6	Printing of the SLenCSA Act	6 - 22 August 2023	146.00	146.00	1,284.80	0.0001	146.00	0.00	-905.00	
	622019		7	Printing of the Arms and Ammunition Act	6 - 22 August 2023	146.00	146.00	1,284.80	0.0001	146.00	0.00	-1,051.00	
	622019		8	Printing of the Sierra Leone ATT Assessment Report	6 - 22 August 2023	876.00	876.00	7,708.80	0.0001	876.00	-	-1,927.00	
	622019		9						0.0001	-	-	-1,927.00	
	622019		10						0.0001	-	-	-1,927.00	
						26,708.00	26,708.00	230,718.40		26,218.00	490.00		

\* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city.  
\*\*Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'

Signature of recipient: 

Signature of Head of ATT Secretariat: 

Date: 2nd October 2023

Date: 18/10/2023

**RECONCILIATION**  
**SIERRA LEONE-ATT.VTF.G2019.006SLE**  
**2019**

Description	Total budget	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	
<b>Personnel Costs</b>						
Consultants	5,000.00	5,000.00	5,000.00	-	19,291.00	100%
<b>Travel Costs</b>						
Vehicle hire within Freetown and surrounding	1,000.00	1,000.00	1,000.00	-	18,291.00	100%
<b>Equipment Costs</b>						
Public address system and projector	1,500.00	1,500.00	1,500.00	-	16,791.00	100%
<b>Operating Costs</b>						
Members of Parliament (MPs)	10,220.00	9,730.00	9,730.00	490.00	7,061.00	95%
Venue and catering for one day advocacy meetings	7,820.00	7,820.00	7,820.00	-	759.00	100%
Printing of the SLeNCSA Act	146.00	146.00	146.00	-	905.00	100%
Printing of the Arms and Ammunition Act	146.00	146.00	146.00	-	1,051.00	100%
Printing of the Sierra Leone ATT Assessment Report	876.00	876.00	876.00	-	1,927.00	100%
<b>Total Direct Costs</b>	<b>26,708.00</b>	<b>26,218.00</b>	<b>26,218.00</b>			<b>98%</b>
<b>Total Indirect Support Costs - 7%</b>	<b>1,869.56</b>	<b>1,835.26</b>	<b>1,835.26</b>			<b>98%</b>
<b>Total</b>	<b>28,577.56</b>	<b>28,053.26</b>	<b>28,053.26</b>			<b>98%</b>

Amount of 1st installment      24,291.00  
Amount of final installment      3,762.26

 - 10/10/2023