



17 February 2026
Issued by the Working Group on Transparency and Reporting

Original: **English**

Arms Trade Treaty
Twelfth Conference of States Parties
Geneva, 24 – 28 August 2026

Dear delegates,

1. In my capacity as Chair of the Working Group on Transparency and Reporting (WGTR), I have the pleasure to introduce the enclosed draft annotated agenda for the CSP12 meeting of the WGTR, scheduled to take place on 19 March 2026 in Geneva, Switzerland. This draft annotated agenda has been prepared in accordance with the Working Group’s mandate for the CSP12 cycle, as endorsed by CSP11 (Annex of the WGTR Chair’s Report to CSP11; [ATT/CSP11.WGTR/2025/CHAIR/827/Conf.Rep](#)) and the specific tasks assigned to the Working Group in the CSP11 Final Report ([ATT/CSP11/2025/SEC/834/Conf.FinRep/Rev.](#)).

2. The mandate of the Working Group and the draft annotated agenda largely build upon those of previous CSP cycles. They also include the structured discussions on national implementation practices regarding transparency, which were successfully initiated last year. As noted in the CSP11 Final Report and in the call for presentations issued by the CSP12 President on 4 December 2025, the topic of this year’s structured discussions will be “*Reports to Cabinet and/or Parliament*”. The States Parties and other stakeholders that will deliver presentations will be announced by the CSP12 President at a later stage.

3. Pursuant to the request of CSP11, the Working Group will undertake the following specific tasks in this CSP12 cycle:

- *hold an in-depth discussion about sources and means to collect data for reporting purposes as well as about decision-making on substantive reporting issues; and*
- *conduct an assessment of the Information Exchange Platform and the online reporting tool and prepare recommendations on the continuation of these functionalities and possible alternative tools to facilitate the exchange of information on matters of mutual interest regarding the implementation and application of the ATT for a decision at CSP12 (which will be supported by the ATT Secretariat).*

In addition, the Working Group will continue to follow and support the work of the ATT Secretariat in “*facilitating further the use of the ATT Reporting Templates, the Voluntary Guidance on the Practice of Annual Reporting and other existing ATT reporting guidance tools by optimizing their format and their provision on the ATT website*”.

4. Several agenda items and topics will be initiated through presentations by the ATT Secretariat, States Parties and/or other stakeholders. The abovementioned communication from the CSP12 President will also include an overview of these presentations.

5. To facilitate effective preparation for our meeting, delegations will find below a list of preparatory questions for each agenda item, as well as detailed endnotes providing background on the most relevant instruments and projects referenced in the draft annotated agenda.

6. In order to enable a meaningful discussion during the 19 March 2026 WGTR meeting, delegations are requested to consider the following questions in preparing their interventions:

- *Does your delegation have comments on the general status of ATT initial and annual reporting or on its own compliance with the respective reporting obligations?*
- *Has your delegation undertaken any initiatives to promote reporting or to support States Parties in addressing their reporting challenges? Would your delegation wish to propose new initiatives in this regard?*
- *What are your delegation's views on setting up an informal "sounding board" group of interested stakeholders to support the efforts of the ATT Secretariat in facilitating reporting compliance?*
- *[States Parties] Does your delegation have comments about the ATT Secretariat's survey on the use of the online reporting tool and the Information Exchange Platform (in the Restricted Area of the ATT website)?*
- *[Other stakeholders] Does your delegation have any proposals with regard to: a) optimizing the format or provision of the ATT reporting guidance tools, including the reporting templates; or b) enhancing the visualization of the Reporting pages on the ATT website?*
- *Would your delegation wish to share practices, challenges or constraints about: a) the sources and means that States Parties (could) use to collect data for reporting purposes; and b) the process States Parties (could) use to make decisions on substantive reporting issues such as the availability of reports, the aggregation or exclusion of information?*
- *Would your delegation wish to share practices, challenges, constraints, or opportunities for international cooperation and assistance related to the topic of the structured discussion, "Reports to Cabinet and/or Parliament", taking into account the practical questions in the [Annex](#)?*
- *Does your delegation have specific suggestions for topics or issues to be included in the WGTR mandate for the period between CSP12 and CSP13?*

As these questions correspond to different agenda items, delegations should structure their interventions accordingly, ensuring that each intervention addresses the specific topic under discussion.

Delegations are also invited to share practices or put forward proposals regarding: a) substantive reporting issues; b) alterations or additional questions and answers for the 'FAQ'-document on annual reporting; and c) information exchanges with other States about matters of mutual interest regarding the implementation and application of the Treaty.

Delegations intending to submit proposals or suggestions for discussion, including any proposed alterations or additional questions and answers for the 'FAQ'-document on annual reporting, should send them in writing to the ATT Secretariat via e-mail (info@thearmstradetreaty.org), by 05 March 2026.

I look forward to working together with all delegations and guiding the work of the Working Group towards a successful CSP12.

Yours sincerely,

Ms. Milagros WINKELRIED SALAZAR
Legal Specialist of the Directorate of Security and Defense of the Ministry of Foreign Affairs of Peru
Chair of the ATT Working Group on Transparency and Reporting



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WORKING GROUP ON TRANSPARENCY AND REPORTING (WGTR)**DRAFT ANNOTATED AGENDA FOR MEETING OF 19 MARCH 2026***Thursday, 19 March 2026, 10:00-18:00***Opening and adoption of the draft annotated agenda**

Under this agenda item, delegations will have the opportunity to share remarks on this draft annotated agenda and to propose additional agenda items under AOB.

1. State of play of compliance with ATT reporting obligations

*Under this agenda item, the WGTR will review the **status of reporting** and assess progress since the last update presented at CSP11. For that purpose, the ATT Secretariat will present the current status of reporting.*

2. Supporting compliance with ATT reporting obligations

*Under this agenda item, the WGTR will consider **means to support States Parties in addressing their reporting challenges**. In that respect, the Chair will first invite delegations to brief the WGTR about their initiatives to promote reporting and support States Parties in overcoming reporting challenges, as well as to propose new initiatives in this regard (implementation of the “[Outreach strategy on reporting](#)”¹).*

Following these exchanges, the Chair will invite the ATT Secretariat to provide an update on its ongoing initiatives to support reporting compliance, including the [project of voluntary practical bilateral and regional assistance with reporting \(peer-to-peer\)](#)², the optimization of the ATT reporting guidance tools and the reporting-related activities under its [Implementation Support Project](#)³. In this context, the Working Group will also discuss the value and practicality of setting up an informal “sounding board” group of interested stakeholders to support the efforts of the ATT Secretariat in facilitating reporting compliance.

Subsequently, the Working Group will discuss the requested assessment of the [online reporting tool](#)⁴ and the [Information Exchange Platform](#)⁵ in the Restricted Area of the ATT website. The ATT Secretariat will initiate the discussion by presenting preliminary findings of its survey among States Parties concerning the use of these functionalities and possible alternative tools, as well as other reporting issues.

Next, delegations will have the opportunity to exchange practices, challenges and limitations related to **substantive ATT reporting issues** that could benefit from consideration by the WGTR. As requested by CSP11 following last year's structured discussions, the Working Group will first conduct an in-depth discussion about the sources and means to collect data States Parties (could) use for reporting purposes as well as about their decision-making on substantive reporting issues. To initiate the discussion, the ATT Secretariat will briefly present the relevant guidance contained in its [Voluntary Guidance on the Practice of Annual Reporting](#)⁶. The Working Group will also hear from States Parties that have addressed related challenges with support of the ATT Voluntary Trust Fund, who will share their experiences and recommendations. Following this discussion, the Working Group will address additional substantive issues raised by delegations.

If proposals are submitted by 05 March 2026 for alterations or additional questions and answers for the ['FAQ'-document on annual reporting](#)⁷, the Working Group will conclude this agenda item by discussing those proposals

3. Supporting information exchange between States Parties

Under this agenda item, the Chair will invite delegations to share practices regarding the **information exchanges that are required or encouraged by the Treaty**, in particular those in Articles 11 (5), 13 (2) and 15 (2-4) and 15 (7) of the Treaty.

[The assessment of the Information Exchange Platform in the Restricted Area of the ATT website will be discussed jointly with the assessment of the online reporting tool.]

4. National implementation practices regarding transparency

Under this agenda item, the WGTR will continue its structured discussions on national implementation practices regarding transparency, in accordance with the [multi-year workplan](#)⁸ welcomed by CSP10.

In this session, the WGTR will consider the topic **"Reports to Cabinet and/or Parliament"**. The WGTR will address the information about arms transfers that States Parties provide to their Cabinet and/or Parliament and the purposes of that information-sharing, including legislation, procedures and competent authorities.

The Chair will first provide a summary of the topic and the related practical implementation questions, attached in the [Annex](#) to this draft annotated agenda. After this, an invited speaker will kickstart the discussion with a presentation on the relevance of reporting to Cabinet and/or Parliament. Following this introductory presentation, States Parties will deliver presentations **on their practical implementation and national practices**, guided by the questions in the [Annex](#). This will then be followed by a **Q&A session and exchanges** about other national practices, challenges and constraints, possibilities for **international cooperation and assistance** and issues that might benefit from further clarification in the WGTR.

5. WGTR mandate in the period between CSP12 and CSP13

Under this agenda item, the Chair will invite delegations to share suggestions for topics or issues to be included in the WGTR mandate for the period between CSP12 and CSP13. This mandate will be presented during the CSP12 Informal Preparatory Meeting on 27-28 May 2026. Delegations are reminded that, in accordance with the multi-year workplan for the structured discussions on national implementation practices regarding transparency, the Working Group will address the topic of “audit enquiries” in the CSP13 WGTR.

AOB

Endnotes

¹ The **outreach strategy on reporting** was adopted at CSP4 (2018) as Annex A of the WGTR Co-Chairs' Draft Report to CSP4 ([ATT/CSP4.WGTR/2018/CHAIR/358/Conf.Rep](https://www.thearmstradetreaty.org/att/csp4/wgtr/2018/chaire/358/conf.rep)) in response to the downward trend in reporting rates. It is available in the *Tools and Guidelines* section of the ATT website: <https://www.thearmstradetreaty.org/tools-and-guidelines.html>. The strategy includes several recommendations and calls to all ATT stakeholders to pay attention to reporting issues in their efforts to support the implementation of the Treaty. Concretely the Conference: 1) encouraged the participation of the President, members of the Bureau, co-chairs and the ATT Secretariat in ATT-related events, and to reserve specific time to provide information on reporting; 2) called on States Parties to consider the possibility of organizing, together with civil society and/or regional organizations, informative sessions at the regional level, addressed to national authorities responsible for reporting; 3) invited States Parties to promote the ATT, through bilateral dialogue, with particular references to the importance of timely reporting (which could eventually, lead to the identification of challenges and technical assistance opportunities); and 4) requested the CSP President and/or ATT Secretariat to proactively reach out to States Parties that have not fulfilled their reporting obligations and identify, where possible, the reasons or difficulties to elaborate and submit the reports.

² The ATT Secretariat's **project of voluntary practical bilateral and regional assistance with reporting (peer-to-peer)** was initiated during the CSP5 cycle (2019) to facilitate communication between States Parties with specific questions about reporting and their peers in other States who could provide an answer or practical advice. For that purpose, the ATT Secretariat organized informal breakfast meetings on reporting in the margins of the ATT Working Group meetings, bringing together delegates of States Parties that expressed interest either in offering or in receiving assistance on reporting issues. The project focuses on bringing regional peers together, because a shared language, regional situation and/or common challenges could facilitate the peer-to-peer exchanges. In the CSP9 cycle (2023), the ATT Secretariat launched the **regional reporting champions initiative** as the centrepiece of the project, identifying experienced reporters in the different regions who would be willing to engage with States Parties in their region that experience challenges with their reporting duties. The current regional reporting champions are as follows: for the Africa region Benin, supported by France, for French-speaking States Parties and Sierra Leone for English-speaking States Parties; for the Americas region, Mexico for Spanish-speaking States Parties and Jamaica for English-speaking States Parties; for the Asia and Oceania regions, Japan; and for the Europe region, France and Romania. In the CSP10 cycle (2024), delegates of these reporting champions met for the first time in the margins of the ATT Working Group meetings to discuss current and future outreach and assistance efforts, including the link with awareness-raising and capacity-building by regional organizations and international assistance in general. Through the ATT Secretariat, the reporting champions shared the details of their national reporting focal points with the States Parties in their region that are facing reporting challenges.

³ The **Implementation Support Project** of the ATT Secretariat covers a range of activities and tools of the Secretariat organized or developed with the financial support of the European Union, including activities and tools with the aim to enhance reporting compliance. The project is currently in its third phase, as laid out in [EU Council decision \(CFSP\) 2025/2367 of 20 November 2025 on Union support for activities of the ATT Secretariat in support of the implementation of the ATT](#). For the previous phases see EU Council decisions ([CFSP\) 2021/649 of 16 April 2021](#) and ([CFSP\) 2023/2296 of 23 October 2023](#).

⁴ The **online reporting tool** (or "*functionality*") is one of the delivery options for the submission of initial and annual reports. It has been available in the Restricted Area of the ATT website since the CSP4 cycle (2018) and can only be accessed by delegates of States Parties who have registered for that purpose. The online tool is in essence a fully digital version of the Initial and Annual Reporting Templates that were endorsed and recommended for use by the CSP2 and subsequently revised by the CSP7 (which are available in Word and PDF format in all UN languages in the *Reporting Requirements* section of the ATT website: <https://www.thearmstradetreaty.org/reporting.html>). Additionally, the tool allows States Parties to upload their reports. The rate of annual reports that have been submitted via the reporting tool has fluctuated between 18% (2018 reports) and 8% (2024 reports).

⁵ The **Information Exchange Platform** is the information exchange mechanism in the Restricted Area of the ATT website that was established in the CSP4 cycle (2018). It can only be accessed by delegates of States Parties and signatory States who have registered for that purpose. It was established to facilitate information exchanges between States Parties and signatory States for two purposes. The first purpose concerns exchanges on pending issues in the ATT Working Groups. The platform allows working group chairs and facilitators to communicate and receive input ahead of and in between meetings of their working groups, so that all registered State Party and signatory State delegates can be involved in ongoing exchanges. The second purpose concerns the information-sharing and exchanges that are required or encouraged in the Treaty itself. The platform allows States Parties and signatory States to share or exchange information that could be of interest to all States Parties and signatory States. This applies in particular to sharing information or conducting consultations on matters of mutual interest regarding the implementation and application of the Treaty and exchanging experiences and information on lessons learned in relation to any aspect of the Treaty. It also allows sharing specific information about diversion, both information on measures taken that have been proven effective in addressing diversion and the kind of operational information about diversion mentioned in Articles 11 (5) and 15 (4) of the Treaty (see also rules 13 and 19 of the Terms of Reference of the Diversion Information Exchange Forum). Information can be shared on the Platform through “announcements” directly introduced in the system or by uploading documents. Guidance on the use of the Platform is available in the *Tools and Guidelines* section of the ATT website <https://www.thearmstradetreaty.org/tools-and-guidelines.html>. Since its establishment, only the CSP6 and CSP7 WGTR Co-chairs and one State Party have published announcements on the Platform.

⁶ The **Voluntary Guidance on the Practice of Annual Reporting** was developed by the ATT Secretariat in 2024 with the financial support of the European Union in the second phase of its Implementation Support Project. It is available in all UN languages in the *Reporting Requirements* section of the ATT website: <https://www.thearmstradetreaty.org/reporting.html>. The guide explains the ATT reporting obligations and includes possible measures for the organization of ATT annual reporting, international assistance opportunities as well as instructions on the use of the ATT Annual Reporting Template.

⁷ The **‘FAQ’-document on annual reporting** (*Reporting Authorized or Actual Exports and Imports of Conventional Arms under the ATT: Questions & Answers*) was initially endorsed by the CSP3 (2017) and then updated by the CSP5 (2019) and the CSP8 (2022), when States Parties endorsed a number of amendments. It is available in all UN languages in the *Reporting Requirements* section of the ATT website: <https://www.thearmstradetreaty.org/reporting.html>. It includes 46 questions and answers about all substantive aspects of the annual reporting obligation, as well as the procedural aspects. Because of its nature as an open-ended document, proposals for alterations and additional questions and answers may be made at any time, but should be considered in the WGTR. In order to allow delegations sufficient time to prepare their position on such proposals, if any, they are only considered when submitted to the ATT Secretariat in writing via e-mail (info@thearmstradetreaty.org) at least two weeks in advance of the WGTR meeting.

⁸ The **multi-year workplan for the WGTR exchange of national implementation practices regarding transparency** was welcomed by the CSP10 as attachment A of the WGTR Chair’s Report to CSP10 (<ATT/CSP10.WGTR/2024/CHAIR/800/Conf.Rep>), and gives effect to the instruction of the CSP9 to “*explore possibilities of aligning [the] work [of the WGTR] with the mainstream work of WGETI*”, which is set out in the proposal on the WGETI configuration and substance that was adopted at CSP9. It is available in all UN languages in the *Tools and Guidelines* section of the ATT website: <https://www.thearmstradetreaty.org/tools-and-guidelines.html>. The workplan arranges the concrete topics that have been identified for the structured discussions in the order that they will be discussed in the three-hour sessions of the WGTR that will address the agenda item “national implementation practices regarding transparency”, noting that, in principle, every meeting of the WGTR will consist of two three-hours sessions and one of these sessions will be dedicated to the said agenda item. The workplan also has an Annex that includes the practical implementation questions on each topic which are provided to guide delegations’ contributions/presentations on the topic to be discussed.

ANNEX

LIST OF PRACTICAL IMPLEMENTATION QUESTIONS CONCERNING REPORTS TO CABINET AND/OR PARLIAMENT

As indicated above, the practical implementation questions are provided to guide delegations' contributions/presentations on the topic to be discussed.

1. Does your State systematically provide information about proposed, authorized and/or actual arms transfers to Cabinet and/or Parliament?
2. If so, does this information cover all categories of arms and all transfers by State actors as well as non-State actors?
3. What type of information is provided? In what format is this information provided (e.g. annual report or proposed arms transfers)? How often is this information provided?
4. If information is systematically provided, is there a systematic review of this information in Parliament, for example in a dedicated hearing?
5. In case information is provided to Parliament about proposed arms transfers, does Parliament have a role in the decision-making process?
6. Is the submission of information mentioned above laid down in your State's laws and/or regulations?
7. Which ministries, departments and/or agencies are or may be involved in these information submission processes?
8. Can your State's parliament ask for specific information about arms transfers or the government's arms transfer policies? To what extent are your government's arms transfer policies the subject of parliamentary scrutiny?
