

THE ARMS TRADE TREATY

REPORTING TEMPLATE

ANNUAL REPORT IN ACCORDANCE WITH ARTICLE 13(3) - EXPORTS AND IMPORTS OF CONVENTIONAL ARMS COVERED UNDER ARTICLE 2 (1)

This provisional template is intended for use by States Parties to the Arms Trade Treaty when preparing their annual report in accordance with the Treaty's Article 13(3).

The template has two main tables, one for exports and the other for imports. The tables are similar in construction, making it possible to have a common set of explanatory notes for both.

Article 5(3) of the Treaty states that "National definitions of any of the categories covered under Article 2 (1) (a)-(g) shall not cover less than the descriptions used in the United Nations Register of Conventional Arms at the time of entry into force of this Treaty". Against this background, Annex 1 reproduces the UN Registry Definitions of Categories I-VII at the time of the ATT's entry into force. For category VIII (small arms and light weapons), the UN Registry template for voluntary reporting of this category at the time of the ATT's entry into force has been employed as an approximation.

Annex 2 allows reporting States Parties to, if they so wish, include more specific information on national definitions of reported categories.

Annex 3 comprises two templates for nil reports, one for exports and one for imports. They may be used in place of a report in table format if a States Party has no transactions to report.

The title page of the template contains information on the submitting country and authority, but also a 'table of contents' in tick-box form, to indicate which of the different available forms have been included in the national submission. There is also a ~~(voluntary)~~ section where the reporting Government may indicate whether any commercially sensitive and/or national security-related data has been withheld in accordance with Article 13.3 of the Treaty

On the title page of each of the four reporting forms (exports, imports, nil exports, nil imports) a State Party has the option of indicating that the form is for distribution only to other States Parties to the Treaty must indicate whether the form may be made publicly available. This makes it possible to restrict access to some forms but not others, which provides an additional measure of flexibility to the reporting States Party.

[Guidance to facilitate the preparation of the annual report can be found in the document "Reporting Authorized or Actual Exports and Imports of Conventional Arms under the ATT" \(hereinafter: 'FAQ'-type guidance document on the annual reporting obligation\), which is available in the Tools and Guidelines section of the ATT website. This document was endorsed by States Parties at CSP3 as an informative and open-ended reference document for States Parties when preparing their annual report. At CSP5 States Parties endorsed a number of amendments that were necessary to reflect the introduction of the online reporting tool.](#)

ANNEX 2 ANNUAL REPORTING TEMPLATE
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GOVERNMENT OF _____

ANNUAL REPORT ON EXPORTS AND IMPORTS OF CONVENTIONAL ARMS, IN ACCORDANCE WITH ARTICLE 13(3) OF THE ARMS TRADE TREATY

REPORT FOR THE CALENDAR YEAR _____

National Point of Contact for this Report:

Name :		<u>Mr.</u> <input type="checkbox"/>	<u>Mrs.</u> <input type="checkbox"/>
<u>Position/Job title :</u>			
Organisation :			
Fixed Phone :			
Mobile Phone :			
Fax :			
E-mail :			

Date of Submission Report :	
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<u>The United Nations Office for Disarmament Affairs (UNODA) may use the relevant information in this Annual Report as a basis for the reporting State's report to the United Register on Conventional Arms (UNROCA)</u>	<input type="checkbox"/>
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Commented [Author1]: This has been added in light of para 16 of Annex A to the WGTR Co-chairs' Report to CSP5.

Contents of report (check as appropriate)		Yes	No
i)	Nil report on exports of conventional arms	<input type="checkbox"/>	<input type="checkbox"/>
ii)	Nil report on imports of conventional arms	<input type="checkbox"/>	<input type="checkbox"/>
iii)	Annual report on exports of conventional arms	<input type="checkbox"/>	<input type="checkbox"/>
iv)	Annual report on imports of conventional arms	<input type="checkbox"/>	<input type="checkbox"/>
v)	National definitions of categories of conventional arms reported	<input type="checkbox"/>	<input type="checkbox"/>

Scope of report (voluntary information)	Yes	No
In the submitted report, some commercially sensitive and/or national security-related data has been withheld in accordance with Article 13.3 of the Treaty ¹ (If 'Yes' please consider explaining why and what kind of information was withheld)	<input type="checkbox"/>	<input type="checkbox"/>

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EXPORTS OF CONVENTIONAL ARMS¹²

- SHADED COLUMNS AND ROWS REPRESENT ~~VOLUNTARY~~ INFORMATION THAT GOES BEYOND THE COMMON UNDERSTANDING OF WHAT INFORMATION STATES PARTIES SHOULD INCLUDE AS A MINIMUM WHEN THEY REPORT THEIR AUTHORIZED OR ACTUAL EXPORTS AND IMPORTS-

Reporting country :	Calendar Year :	Cutoff date ²³ :
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In this report, the following definition of the term exports was used³⁴ (check as appropriate) :		
Physical transfer of items across a national border :	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Transfer of title :	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Transfer of control :	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other (please provide a brief description below) :	Yes <input type="checkbox"/>	No <input type="checkbox"/>

This Annual Report on exports <u>may be made publicly available⁵ is available only to States Parties</u>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Category of arms ⁴ arms ⁶ [I-VIII]	Authorised or actual exports ⁵ exports ⁷		Extent of exports ⁶ exports ⁸ (choose one or both)		Final importing State ⁹¹¹	State of origin (if not exporter) ¹⁰¹²	Remarks ¹¹ Remarks ¹³	
	Auth.	Act.	Number of items ⁷⁹	Value ⁸¹⁰			Description of Item	Comments on the transfer
1	2	3	4	5	6	7	8	9

A. I-VII UN Registry Categories¹⁴³ (national definitions shall not cover less than the definitions provided in Annex 1¹³⁵)

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Category of arms ⁴ arms ⁶ [I-VIII]		Authorised or actual exports ⁵ exports ⁷		Extent of exports ⁶ exports ⁵ (choose one or both)		Final importing State ⁹¹¹	State of origin (if not exporter) ⁴⁹¹²	Remarks ¹⁴ Remarks ¹³	
		Auth.	Act.	Number of items ⁷⁹	Value ⁸¹⁰			Description of Item	Comments on the transfer
1		2	3	4	5	6	7	8	9
I.	Battle tanks	<input type="checkbox"/>	<input type="checkbox"/>						
II.	Armoured combat vehicles	<input type="checkbox"/>	<input type="checkbox"/>						
III.	Large-calibre artillery systems	<input type="checkbox"/>	<input type="checkbox"/>						
IV.	Combat Aircraft	a) manned	<input type="checkbox"/>	<input type="checkbox"/>					
		b) unmanned	<input type="checkbox"/>	<input type="checkbox"/>					
V.	Attack helicopters	a) manned	<input type="checkbox"/>	<input type="checkbox"/>					
		b) unmanned	<input type="checkbox"/>	<input type="checkbox"/>					
VI.	Warships	<input type="checkbox"/>	<input type="checkbox"/>						
VII.	Missiles & missile launchers	a) Missiles etc	<input type="checkbox"/>	<input type="checkbox"/>					
		b) MANPADS	<input type="checkbox"/>	<input type="checkbox"/>					
B. VIII. Small Arms and Light Weapons ^{164, 157}									
Small Arms (aggregated) ¹⁶⁸		<input type="checkbox"/>	<input type="checkbox"/>						
1.	Revolvers and self-loading pistols	<input type="checkbox"/>	<input type="checkbox"/>						
2.	Rifles and carbines	<input type="checkbox"/>	<input type="checkbox"/>						
3.	Sub-machine guns	<input type="checkbox"/>	<input type="checkbox"/>						
4.	Assault rifles	<input type="checkbox"/>	<input type="checkbox"/>						
5.	Light machine guns	<input type="checkbox"/>	<input type="checkbox"/>						

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Category of arms⁴ arms⁶ [I-VIII]		Authorised or actual exports⁵ exports⁷		Extent of exports⁶ exports⁵ (choose one or both)		Final importing State ⁹¹¹	State of origin (if not exporter) ⁴⁹¹²	Remarks¹⁴ Remarks¹³	
		Auth.	Act.	Number of items ⁷⁹	Value ⁸¹⁰			Description of Item	Comments on the transfer
1		2	3	4	5	6	7	8	9
6.	Others	<input type="checkbox"/>	<input type="checkbox"/>						
Light Weapons (aggregated)¹⁹²		<input type="checkbox"/>	<input type="checkbox"/>						
1.	Heavy machine guns	<input type="checkbox"/>	<input type="checkbox"/>						
2.	Hand-held under-barrel and mounted grenade launchers	<input type="checkbox"/>	<input type="checkbox"/>						
3.	Portable anti-tank guns	<input type="checkbox"/>	<input type="checkbox"/>						
4.	Recoilless rifles	<input type="checkbox"/>	<input type="checkbox"/>						
5.	Portable anti-tank missile launchers and rocket systems	<input type="checkbox"/>	<input type="checkbox"/>						
6.	Mortars of calibres less than 75 mm	<input type="checkbox"/>	<input type="checkbox"/>						
7.	Others	<input type="checkbox"/>	<input type="checkbox"/>						
C. Voluntary National Categories⁴⁸²⁰ (please define in Annex 2)									
		<input type="checkbox"/>	<input type="checkbox"/>						
		<input type="checkbox"/>	<input type="checkbox"/>						
		<input type="checkbox"/>	<input type="checkbox"/>						
		<input type="checkbox"/>	<input type="checkbox"/>						
		<input type="checkbox"/>	<input type="checkbox"/>						

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Category of arms ⁴ arms ⁶ [I-VIII]	Authorised or actual exports ⁵ exports ⁷		Extent of exports ⁶ exports ⁵ (choose one or both)		Final importing State ⁹¹¹	State of origin (if not exporter) ⁴⁹¹²	Remarks ¹⁴ Remarks ¹³	
	Auth.	Act.	Number of items ⁷⁹	Value ⁸¹⁰			Description of Item	Comments on the transfer
1	2	3	4	5	6	7	8	9
	<input type="checkbox"/>	<input type="checkbox"/>						

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IMPORTS OF CONVENTIONAL ARMS⁴²

- SHADED COLUMNS AND ROWS REPRESENT ~~VOLUNTARY~~ INFORMATION THAT GOES BEYOND THE COMMON UNDERSTANDING OF WHAT INFORMATION STATES PARTIES SHOULD INCLUDE AS A MINIMUM WHEN THEY REPORT THEIR AUTHORIZED OR ACTUAL EXPORTS AND IMPORTS -

Reporting country :	Calendar Year :	Cutoff date ²³ :
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In this report, the following definition of the term imports was used³⁴ (check as appropriate) :		
Physical transfer of items across a national border :	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Transfer of title :	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Transfer of control :	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other (please provide a brief description below) :	Yes <input type="checkbox"/>	No <input type="checkbox"/>

This Annual Report on imports <u>may be made publicly available⁵</u> is available only to States Parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Category of arms ⁴⁶ [I-VIII]	Authorised or actual imports ⁵⁷		Extent of imports ⁶⁸ (choose one or both)		Exporting State ⁹¹¹	State of origin (if not exporter) ¹⁰¹²	Remarks ¹³⁴⁴	
	Auth.	Act.	Number of items ⁷ items ⁹	Value ⁸¹⁰			Description of Item	Comments on the transfer
1	2	3	4	5	6	7	8	9

A. I-VII UN Registry Categories¹⁴² (national definitions shall not cover less than the definitions provided in Annex 1).¹⁵³

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Category of arms ⁴⁶ [I-VIII]		Authorised or actual imports ⁵⁷		Extent of imports ⁶⁸ (choose one or both)		Exporting State ⁹¹¹	State of origin (if not exporter) ¹⁰¹²	Remarks ¹³¹⁴	
		Auth.	Act.	Number of items ⁷ items ⁹	Value ⁸¹⁰			Description of Item	Comments on the transfer
1		2	3	4	5	6	7	8	9
I.	Battle tanks	<input type="checkbox"/>	<input type="checkbox"/>						
II.	Armoured combat vehicles	<input type="checkbox"/>	<input type="checkbox"/>						
III.	Large-calibre artillery systems	<input type="checkbox"/>	<input type="checkbox"/>						
IV.	Combat aircraft	a) manned	<input type="checkbox"/>	<input type="checkbox"/>					
		b) unmanned	<input type="checkbox"/>	<input type="checkbox"/>					
V.	Attack helicopters	a) manned	<input type="checkbox"/>	<input type="checkbox"/>					
		b) unmanned	<input type="checkbox"/>	<input type="checkbox"/>					
VI.	Warships	<input type="checkbox"/>	<input type="checkbox"/>						
VII.	Missiles & missile launchers	a) Missiles etc	<input type="checkbox"/>	<input type="checkbox"/>					
		b) MANPADS	<input type="checkbox"/>	<input type="checkbox"/>					
B. VIII. Small Arms and Light Weapons^{164, 157}									
Small Arms (aggregated)¹⁸⁶		<input type="checkbox"/>	<input type="checkbox"/>						
1.	Revolvers and self-loading pistols	<input type="checkbox"/>	<input type="checkbox"/>						
2.	Rifles and carbines	<input type="checkbox"/>	<input type="checkbox"/>						
3.	Sub-machine guns	<input type="checkbox"/>	<input type="checkbox"/>						
4.	Assault rifles	<input type="checkbox"/>	<input type="checkbox"/>						
5.	Light machine guns	<input type="checkbox"/>	<input type="checkbox"/>						

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EXPLANATORY NOTES

- 1) See questions 29 to 31 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 2) States Parties that do not have any exports and/or imports to report should file a "nil report" clearly stating that no exports/imports have taken place in any of the categories during the reporting period. Templates for such nil reports are included in Annex 3. See also question 33 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 3) Date for collected statistics (for instance 30 June or 31 December). See also question 3 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 4) Based on UN Registry practice. An international arms transfer could mean, in addition to the physical movement of equipment to or from national territory, the transfer of title to- and control over the equipment. Other criteria are also possible. States Parties should here provide a description of the national criteria used to determine, for control purposes, exactly when an arms transfer takes place. See also question 5 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 5) If you wish this Annual Report to be publicly available and posted on the public area of the ATT website, tick 'Yes'. If you tick 'No', this Annual Report will be posted on the restricted area of the website and will not be publicly available. See question 41 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 6) As outlined in Articles 2 (1) (a)-(h) and 5(3). **For more precise definitions of the categories, see Annex 1. See also section B.ii. in the 'FAQ'-type guidance document on the annual reporting obligation.**
- 7) Article 13(3) allows reporting of either authorised or actual exports / imports. The choice can be made at the national level for a report as a whole or category by category. Please indicate by ticking the appropriate box for each category reported whether the value represents authorisations (Auth.) or actual exports (Act.). **It is highly desirable that national choices in this respect, once made, should remain stable over time for reasons of consistency and continuity.** A State Party wishing to report both authorised and actual exports / imports quantity and value may of course do so, but then needs to submit two tables, one for authorised exports / imports and the other for actual exports / imports. See also questions 9 to 11 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 8) The size of exports / imports may be indicated either as quantity or as value. The choice can be made at the national level for each category of arms, but, **once made, should remain stable over time for reasons of consistency and continuity.** A State Party wishing to report both quantity and value may of course do so. See also question 24 in the 'FAQ'-type guidance document on the annual reporting obligation.
- 9) Standard UN Registry reporting variable. Please indicate unit, if not 'pieces'.
- 10) Optional alternative. Please indicate unit (for example national currency).

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- 11) In line with UN Registry practice. [See also questions 22 and 23 in the 'FAQ'-type guidance document on the annual reporting obligation on breaking down information.](#)
- 12) In line with UN Registry practice. NB: This is a shaded column [because this information goes beyond the common understanding of what information States Parties should include as a minimum when they report their authorized or actual exports and imports, voluntary in terms of the obligations of the ATT.](#) [See also question 24 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)
- 13) In line with UN Registry practice. In the first "Remarks" column, States Parties may, if they so wish, describe the item transferred by entering the designation, type, model or any other information considered relevant. The second column may be used to explain or clarify the nature of the transfer - for instance if it is temporary (e.g. for exhibitions or repairs), or if it is industrial in nature (perhaps intended for integration into a larger system). NB: [In line with UN Register practice, States Parties may choose between reporting respectively small arms and light weapons as an aggregate, or by sub-type. These are shaded columns, voluntary in terms of the obligations of the ATT.](#) [See also questions 25 to 28 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)
- 14) As outlined in Article 2 (1) (a)-(g), See Annex 1 for the UN Registry's more precise definitions of the categories I-VII, including subcategories. [See also question 12 and Annexes 1 and 2 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)
- 15) See Article 5(3). [See also question 12 and Annexes 1 and 2 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)
- 16) As outlined in Article 2 (1) (h), with sub-categories taken from the UN Registry template for voluntary reporting of Small Arms and Light Weapons [in alignment with the provision in Article 5\(3\), which stipulates that: 'For the category covered under Article 2 \(1\) \(h\), national definitions shall not cover less than the descriptions used in relevant United Nations instruments at the time of entry into force of this Treaty'.](#) This choice has been made provisionally, pending later agreement between States Parties on the desirability of using this or another UN [description or definition of SALW sub-categories \(for instance from the UN Firearms Protocol or the International Tracing Instrument - ITI\).](#) NB: The SALW sub-categories in this report are shaded, [in line with the UN Register practice that allows States to choose between reporting small arms by sub-type or as an aggregate representing voluntary information in terms of the obligations of the ATT.](#) [See also questions 13 and 14 and Annex 3 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)
- 17) "national definitions shall not cover less than the descriptions used in relevant United Nations instruments at the time of entry into force of this Treaty" (Article 5(3)) [See also question 12 and Annexes 1 and 2 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)

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~~13~~18) In line with UN Registry practice, States Parties may choose between reporting small arms by sub-type or as an aggregate. [See also question 13 and Annex 3 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)

~~14~~19) In line with UN Registry practice, States Parties may choose between reporting light weapons by sub-type or as an aggregate. [See also question 13 and Annex 3 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)

~~15~~20) Article 5(3) encourages States Parties to apply the provisions of the Treaty to the broadest range of conventional weapons. Any such additional categories are voluntary and categories used may vary between States Parties. If provided at all, extra categories should be more precisely defined in Annex 2. [See also questions 15 and 16 in the 'FAQ'-type guidance document on the annual reporting obligation.](#)

ANNEX 1

UN Register~~y~~ Definitions of Categories I-VII¹

I. Battle tanks

Tracked or wheeled self-propelled armoured fighting vehicles with high cross-country mobility and a high-level of self-protection, weighing at least 16.5 metric tons unladen weight, with a high muzzle velocity direct fire main gun of at least 75 millimetres calibre.

II. Armoured combat vehicles

Tracked, semi-tracked or wheeled self-propelled vehicles, with armoured protection and cross-country capability, either: (a) designed and equipped to transport a squad of four or more infantrymen, or (b) armed with an integral or organic weapon of at least 12.5 millimetres calibre or a missile launcher.

III. Large-calibre artillery systems

Guns, howitzers, artillery pieces, combining the characteristics of a gun or a howitzer, mortars or multiple-launch rocket systems, capable of engaging surface targets by delivering primarily indirect fire, with a calibre of 75 millimetres and above.

IV. Combat aircraft

- a) Manned fixed-wing or variable-geometry wing aircraft, designed, equipped or modified to engage targets by employing guided missiles, unguided rockets, bombs, guns, cannons or other weapons of destruction, including versions of these aircraft which perform specialized electronic warfare, suppression of air defence or reconnaissance missions;
- b) Unmanned fixed-wing or variable-geometry wing aircraft, designed, equipped or modified to engage targets by employing guided missiles, unguided rockets, bombs, guns, cannons or other weapons of destruction.

The term “combat aircraft” does not include primary trainer aircraft, unless designed, equipped or modified as described above.

V. Attack helicopters

- a) Manned rotary-wing aircraft, designed, equipped or modified to engage targets by employing guided or unguided anti-armour, air-to-surface, air-to-subsurface, or air-to-air weapons and equipped with an integrated fire control and aiming system for these weapons, including versions of these aircraft which perform specialized reconnaissance or electronic warfare missions;
- b) Unmanned rotary-wing aircraft, designed, equipped or modified to engage targets by employing guided or unguided anti-armour, air-to-surface, air-to-subsurface, or air-to-air weapons and equipped with an integrated fire control and aiming system for these weapons.

¹ Excerpted from the 2014 UN Register~~y~~ reporting template

VI. Warships

Vessels or submarines armed and equipped for military use with a standard displacement of 500 metric tons or above, and those with a standard displacement of less than 500 metric tons, equipped for launching missiles with a range of at least 25 kilometres or torpedoes with similar range.

VII. Missiles and missile launchers²

- a) Guided or unguided rockets, ballistic or cruise missiles capable of delivering a warhead or weapon of destruction to a range of at least 25 kilometres, and means designed or modified specifically for launching such missiles or rockets, if not covered by categories I through VI. For the purpose of the Register, this sub-category includes remotely piloted vehicles with the characteristics for missiles as defined above but does not include ground-to-air missiles.
- b) Man-Portable Air-Defence Systems (MANPADS)³.

² Multiple-launch rocket systems are covered by the definition of category III.

³ MANPADS should be reported if the MANPAD system is supplied as a complete unit, i.e. the missile and launcher/Grip Stock form an integral unit. In addition, individual launching mechanisms or grip-stocks should also be reported. Individual missiles, not supplied with a launching mechanism or grip stock need not be reported.

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ANNEX 3 A

NIL REPORT
Exports of Conventional Arms¹

Reporting country :		Calendar Year :	
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The Government of _____,

with reference to Article 13 (3) of the Arms Trade Treaty, hereby submits a 'nil report' for exports from territory under our jurisdiction. This report serves to confirm that

<input type="checkbox"/>	no actual exports of conventional arms listed in Article 2 (1) of the Arms Trade Treaty have taken place from territory under our jurisdiction during the reporting period indicated above.
<input type="checkbox"/>	no export authorizations have been issued for conventional arms listed in Article 2 (1) of the Arms Trade Treaty during the reporting period indicated above.

This nil report on exports <u>may be made publicly available⁵ is available only to States Parties</u>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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ANNEX 3 B

NIL REPORT
Imports of Conventional Arms¹

Reporting country :		Calendar Year :	
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The Government of _____,

with reference to Article 13 (3) of the Arms Trade Treaty, hereby submits a 'nil report' for imports from territory under our jurisdiction. This report serves to confirm that

<input type="checkbox"/>	no actual imports of conventional arms listed in Article 2 (1) of the Arms Trade Treaty have taken place to territory under our jurisdiction during the reporting period indicated above.
<input type="checkbox"/>	no import authorizations have been issued for conventional arms listed in Article 2 (1) of the Arms Trade Treaty during the reporting period indicated above.

This nil report on imports <u>may be made publicly available</u>⁵ is available only to States Parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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