

CSP2 PREPARATORY PROCESS TIMELINE

INTRODUCTION

The ATT Extraordinary Meeting held on 29 February 2016 decided that a preparatory process for CSP2 must commence in earnest and must have an inclusive consultation as its dominant feature. Paragraph 27 of the Extraordinary Meeting Final Report referenced ATT/CSP2/2016/EM/6 provides that the draft CSP2 provisional agenda must be drawn up by the Secretariat in consultation with the President. As per Rule 15 of the Rules of Procedure, the draft CSP2 provisional agenda must be drawn up on the basis of the provisions of the Article 17 (4) of the Treaty and shall also include items decided upon by the Conference in its previous sessions as well as items proposed by State Parties.

For the CSP2 preparatory process to be effectively executed and managed, it's important that a deliberate timeline be drawn up, discussed and agreed upon primarily between the President and the Bureau with the support of the Secretariat. After this, the timeline must be consulted with the States Parties. On agreement the timeline will constitute a roadmap for the CSP2 preparatory process taking into account all the important milestones. The preparatory process timeline will serve to satisfy the transparency requirements as articulated during the Extraordinary Meeting of 29 February 2016. At the same time it will make visible the milestone deliverables thereby ensuring that responsible parties are aware of delivery expectation ahead of time. This will apply to both administrative and substantive preparatory work streams as these are considered distinct but mutually reinforcing in the run-up to a successful CSP2.

This roadmap is primarily informed by the provisions and requirements of the Arms Trade Treaty as well as ATT Conference adopted documents that include the Rules of Procedure, the Financial Rules, Management Committee Terms of Reference as well as the Directive of State Parties to the Secretariat. Over and above this, the timeline takes into account the decisions of the Extraordinary Meeting of 29 February 2016 and the recent ATT Informal Consultation Meeting of 04 April 2016. The timeline also makes a visible accommodation for the Treaty implementation priorities as considered and agreed by the Informal Consultation Meeting.

The timeline adopts an approach that identifies the following aspects:

- Date by which a process milestone must be reached.
- The milestone deliverable inclusive of the mandating instrument.

- The party responsible for the deliverable.

PROCESS TIMELINE

S/N	DATE	DELIVERABLE (EVENT)	RESPONSIBILITY
1.	29 Feb 2016	<ul style="list-style-type: none"> • CSP2 Extraordinary Meeting (EM) • (Time 10:00-18:00) (Venue: Centre International de Conférences Genève (CICG)) • <i>Informed by CSP1 decision</i> 	<ul style="list-style-type: none"> • President assisted by the Bureau and supported by the Secretariat. • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
2.	04 April 2016	<ul style="list-style-type: none"> • CSP2 Informal Consultation Meeting. • (Time 15:00-18:00) (Venue : United Nations, Room XXII) • <i>Informed by EM decision</i> 	<ul style="list-style-type: none"> • President assisted by the Bureau and supported by the Secretariat • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
3.	25-27 April 2016	<ul style="list-style-type: none"> • President consultation with the Regional Groups and Facilitators • (Time and Venue: To be determined in consultation with the Regional Groups and Facilitators). • Venue: Secretariat Offices, WMO Building unless agreed otherwise). • <i>Informed by EM decision</i> 	<ul style="list-style-type: none"> • President and Bureau supported by the Secretariat. • Regional Groups • Facilitators

4.	28 April 2016	<ul style="list-style-type: none"> • Voluntary Trust Fund Facilitation Meeting. • (Time :10:00-13:00) (Venue: Centre International de Conférences Genève (CICG), Room 3) • <i>Informed by the First Consultation Meeting decision</i> 	<ul style="list-style-type: none"> • Voluntary Trust Fund Facilitator assisted by the Secretariat. • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
5.	28 April 2016	<ul style="list-style-type: none"> • First CSP2 Informal Preparatory Meeting • (Time: 14:00-18:00) (Venue: Centre International de Conférences Genève (CICG), Room 3) • The meeting will specifically consider the following matters: <ul style="list-style-type: none"> ✓ CSP2 Updated Agenda Items. ✓ CSP2 Draft Program of Work ✓ CSP2 Preparatory Process Timeline. ✓ Update on the Recruitment Process. • <i>Informed by EM decision</i> 	<ul style="list-style-type: none"> • President and Bureau supported by the Secretariat. • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
6.	29 April 2016	<ul style="list-style-type: none"> • Informal Working Group on Reporting • (Time: 10h00 -13h00) (Venue: ATT Secretariat Office, Kruzel Hall, 2nd Floor of WMO Building) 	<ul style="list-style-type: none"> • Reporting Working Group Facilitator assisted by the Secretariat • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
7.	16-17 May 2016 <i>President Confirmation</i>	<ul style="list-style-type: none"> • President consultation with the Regional Groups and Facilitators • (Time Venue: To be determined in 	<ul style="list-style-type: none"> • President and Bureau supported by Secretariat. • Regional Groups

	<i>required for purposes of arranging consultation meetings</i>	<p>consultation with the Regional Groups and Facilitators).</p> <ul style="list-style-type: none"> • Venue: Secretariat Offices, WMO Building unless agreed otherwise). • <i>Informed by the EM decision on consultation</i> 	<ul style="list-style-type: none"> • Facilitators
		Facilitators to determine dates for their meetings if they are to run back to back with the standing CSP2 informal preparatory meeting	
8.	18 May 2016	<ul style="list-style-type: none"> • Second CSP2 Informal Preparatory Meeting • (Time: 10:00-18:00) (Venue: WMO Building, Salle C1) • <i>Matters to be considered by the Meeting are TBC, based on the outcomes of the First Informal Preparatory Meeting and Progress on the Facilitation Work.</i> • <i>Informed by the EM decision</i> 	<ul style="list-style-type: none"> • President and Bureau supported by the Secretariat. • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
9.	22 May 2016	<ul style="list-style-type: none"> • 2016-2017 Budget Estimate Submission (90 days before CSP2 starts). • <i>Informed by Art 17 (3) ROP 35 and FR 4 (1).</i> 	<ul style="list-style-type: none"> • Secretariat after review by Management Committee.
10.	22 May 2016	<ul style="list-style-type: none"> • Formal Notification of States Parties and Secretary General of the UN about CSP2 (90 days before CSP2 starts). • <i>Informed by ROP 12</i> 	<ul style="list-style-type: none"> • Secretariat
11.	22 June 2016	<ul style="list-style-type: none"> • Distribution of Provisional CSP2 Agenda (60 days before CSP2 starts) • <i>Informed by ROP 15 and Art 17.</i> 	<ul style="list-style-type: none"> • Secretariat under the authority of the President and the Bureau.

12.	25 July 2016	<ul style="list-style-type: none"> • Distribution of Conference Documents to States Parties. 	<ul style="list-style-type: none"> • Secretariat under the authority of the President and the Bureau.
13.	12 August 2016	<ul style="list-style-type: none"> • Submission of Delegation Composition Information • <i>Informed by ROP 7.</i> 	<ul style="list-style-type: none"> • States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry. • Secretariat
	15-19 August 2016	<i>The President to confirm presence in Geneva to conduct further Consultations</i>	<ul style="list-style-type: none"> • <i>President</i>
14.	20 August 2016	<ul style="list-style-type: none"> • Circulation of Provisional List of Conference Participants. • <i>Informed by ROP 7.</i> 	<ul style="list-style-type: none"> • Secretariat
15.	21 August 2016	<ul style="list-style-type: none"> • Cut off date of Possible Objection against Representation of a Delegation. • <i>Informed by ROP 7.</i> 	<ul style="list-style-type: none"> • Secretariat • States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.
16.	22- 26 Aug 2016	<ul style="list-style-type: none"> • Second Conference of States Parties (CSP2) convened at the World Trade Organization (WTO), Geneva, Switzerland • <i>Informed by CSP1 and EM decisions.</i> 	<ul style="list-style-type: none"> • Presided over by the President who is assisted by Bureau and supported by Secretariat • In Attendance: States Parties, Signatory States, Observer States, Representatives of the United Nations and Agencies, International and Regional Intergovernmental Organisations, Civil Society and Industry.

CONCLUSION

The above CSP2 Preparatory Process Timeline presents the sequence of events as foreseeable and predictable at this time. The Timeline will be gradually updated with outstanding confirmations and any other emerging information relevant to the CSP2 preparation process.

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