



Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

National Commission on Small Arms and Light
Weapons (NatCom-SALW),

Ministry of Interior and Security

Project No.: ATT.VTF.G2018.001CIV

20 November 2019

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project number	ATT.VTF.G2018.001CIV
Grantee name	National Commission on Small Arms and Light Weapons (ComNat-ALPC) of Côte d'Ivoire
Project title	Set up a database for Arms transfers-Electronic data storage
Grant Amount	USD\$ 99,131
Final Report submission date	20 november 2019
Period covered under this report (MM/DD/YY – MM/DD/YY)	20 July 2018 – 24 october2019

1. Project activities and outcomes

a Describe the project outcomes.

1. **Recrutement d'un expert qui a mené des consultations auprès des Ministères techniques et des Institutions de sécurité et de défense, en vue de définir l'architecture nationale de la base de données électronique sécurisée sur les transferts d'armes ;**
2. **Acquisition des équipements (ordinateurs, serveur) et conception du Logiciel de gestion de base de données ;**
3. **Formation à l'utilisation du Logiciel de quinze (15) agents issus du Ministère d'état, Ministère de la Défense, du Ministère de la Sécurité et de la Protection civile, du Secrétariat du CNS, de la Direction Générale de la Police Nationale, du Commandement supérieur de la Gendarmerie, et des Douanes Ivoiriennes.**
4. **Déploiement du serveur au Secrétariat du CNS.**
5. **Remise officielle aux Autorités nationales**

b Describe how the project has assisted your implementation of the ATT.

6. **Recrutement d'un expert qui a mené des consultations auprès des Ministères techniques et des Institutions de sécurité et de défense, en vue de définir l'architecture nationale de la base de données électronique sécurisée sur les transferts d'armes ;**
7. **Acquisition des équipements (ordinateurs, serveur) et conception du Logiciel de gestion de base de données ;**
8. **Formation à l'utilisation du Logiciel de quinze (15) agents issus du Ministère d'état, Ministère de la Défense, du Ministère de la Sécurité et de la Protection civile, du Secrétariat du CNS, de la Direction Générale de la Police Nationale, du Commandement supérieur de la Gendarmerie, et des Douanes Ivoiriennes.**
9. **Déploiement du serveur au Secrétariat du CNS.**

- b List all States that benefitted from the project.

Aucun pays hormis la Cote d'Ivoire n'a encore bénéficié du projet.

-
- c Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in **YELLOW** in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

Sur le logiciel

1. Installer les postes clients de la plateforme au S-CNS et dans les cabinets respectifs du Ministère d'Etat, Ministère de la Défense, et du Ministère de l'Intérieur et de la Sécurité ;
2. Prévoir la prise en compte des informations concernant les courtiers ;
3. Rendre optionnel, et non obligatoire, un certain nombre d'informations, notamment le numéro de licence, le numéro de série et de marquage entre autres ;
4. Adapter le rapport généré par le logiciel au modèle du rapport du TCA.

d How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

La mise en place de la base de données électronique permettra à la Cote d'Ivoire de conserver ses données (article 13 du TCA) sur les transferts des armes et munitions et générer à terme son rapport annuel (article 12 du TCA)

e How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

Le projet a été très efficace car il a permis à la Cote d'Ivoire de mettre en place un dispositif national de gestion électronique des transferts d'armes et de munitions.

f How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

projet efficient car il a un impact immédiat et à long terme qu'on peut évaluer

- g Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

l'effet immédiat est que la base de données sur les transferts des armes est installée. A long terme ce outil permettra de mieux contrôler les transferts d'armes.

- h How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Explain your answer:

La remise officielle de la base de données aux Autorités nationales traduit la volonté de la Côte d'Ivoire de s'approprier le projet.

- i How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

les résultats du projet sont tangibles dans la mise en œuvre efficace du RCA

1. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report (Côte d'Ivoire) in Attachment 2.

2. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

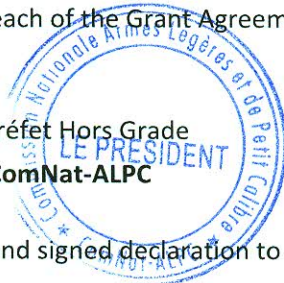
Grantee means National Commission on Small Arms and Light Weapons (ComNat-ALPC) of Côte d'Ivoire.

Consultant means **GNAMKEY Serge-Eric Habib**

I, **KOUADIO Yao**, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is US \$ **5,199.31**.
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed **KOUADIO Yao**, Préfet Hors Grade
Président de la ComNat-ALPC



Date **20 NOV. 2019**

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.



ATT Final Expenditure Report

Name of Grant Recipient
Department or Agency
Posting Date

Côte d'Ivoire
NatCom-SALW
20/11/2019

INSTRUCTIONS

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to trustfund@hearstradetrade.org along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be

Project No. ATT VTF G2018.001GIV
Reporting period 21.02.2019 to 20.11.2019
Local Currency Code XOF
Grant received USD (Balance of 1st ins) 5 056,18
Grant received USD (2nd instalment) 42 626,00
47 682,18

Vendor Code [Côte d'Ivoire (1)]

<https://www.oanda.com/currency/converter/>
Click above first cell for exchange rate site

Accounting Details			General Details			Balance of budget available (Interim Report)		Actual spend to date (post Interim Report)**		Balance of budget available		Balance of funds received	
Posting Date	Project code	Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date*	USD	USD	Local Amount	Rate	USD	USD	USD	USD
20/11/2019			1	National Consultant's n°1 fees for study and design of data storage system		635,09			0,0017	-	635,09		47 682,18
20/11/2019			2	National Consultant's fees n°2 (installation, training and assistance)	Ordre de paiement n°18-2018/TCA3 du 22/10/2019 Bordereau n°007113 du 18/11/2019 Facture n°10.2019 du 21/10/2019	6 000,00		3 000 000,00	0,0017	5 199,31	800,69		42 482,87
20/11/2019			3	Fuel for the national consultant n°1		20,32			0,0017	-	20,32		42 482,87
20/11/2019			4	Recording software	Ordre de paiement n°14-2018/TCA3 du 17/07/2019 Bordereau n°098544 du 01/08/2019 Facture n°18-315-1077 / 000105 du 16/05/2019	22 020,52		11 151 000,00	0,0017	19 325,82	2 694,70		23 157,05
20/11/2019			5	Server hosting software		1 905,28			0,0017	-	1 905,28		23 157,05
20/11/2019			6	Desktop computer		-296,46			0,0017	-	-296,46		23 157,05
20/11/2019			7	Laptop (Apple MacBook Touch Bar and 2.9 GHz 512 Go Touch ID Processor)		250,98			0,0017	-	250,98		23 157,05
20/11/2019			8	Inverter		31,78			0,0017	-	31,78		23 157,05
20/11/2019			9	Printer (Network)		203,23			0,0017	-	203,23		23 157,05
20/11/2019			10	VPN Router		465,12			0,0017	-	465,12		23 157,05
20/11/2019			11	ADSL Router		814,32			0,0017	-	814,32		23 157,05
20/11/2019			12	Three-day rental of a 30-seat conference room for workshop	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereau n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	900,00		360 000,00	0,0017	623,92	276,08		22 533,13
20/11/2019			13	A4 Plain paper cardboard	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19-317 S 023/000021 du 26/06/2019	40,00		30 000,00	0,0017	51,99	-11,99		22 481,14
20/11/2019			14	Printer Toner Pack for workshop	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19-317 S 023/000021 du 26/06/2019	800,00		440 000,00	0,0017	762,56	37,44		21 718,58
20/11/2019			15	Copier Toner for workshop	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19-317 S 023/000021 du 26/06/2019	200,00		114 600,00	0,0017	198,61	1,39		21 519,97
20/11/2019			16	Flap folders for 23 participants (20 agents + 3 NatCom)	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19-317 S 023/000021 du 26/06/2019	69,00		23 000,00	0,0017	39,86	29,14		21 480,11
20/11/2019			17	A5 Notebooks for 23 participants (20 agents + 3 NatCom)	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19-317 S 023/000021 du 26/06/2019	69,00		23 000,00	0,0017	39,86	29,14		21 440,25

Accounting Details			General Details			Balance of budget available (Interim Report)		Actual spend to date (post Interim Report)**		Balance of budget available		Balance of funds received	
Posting Date	Project code	Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date*	USD	Rate	Local Amount	Rate	USD	USD	USD	
20/11/2019			18	Pack of 50 pens for participants	Ordre de paiement n°17-2018/TCA3 du 22/10/2019 Bordereaux n°007110 et n° 18 du 13/11/2019 Facture n°19 317 S 023/000021 du 26/06/2019	10,00	0,0017	5 000,00	0,0017	8,67	1,33	21 431,58	
20/11/2019			19	Accommodation for 23 participants (20 agents + 3 NatCom) on 4 nights = 92	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	7 360,00	0,0017	3 680 000,00	0,0017	6 377,82	982,18	15 053,76	
20/11/2019			20	Lunch for 23 participants (20 agents + 3 NatCom) on 3 days = 69	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	2 070,00	0,0017	828 000,00	0,0017	1 435,01	634,99	13 618,75	
20/11/2019			21	Coffee break for 23 participants (20 agents + 3 NatCom) twice a day on 3 days = 138	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	690,00	0,0017	276 000,00	0,0017	478,34	211,66	13 140,41	
20/11/2019			22	Mineral water in room for 23 participants (20 agents + 3 NatCom) twice a day on 3 days = 138	Ordre de paiement n°13-2018/TCA3 du 17/07/2019 Bordereaux n°098544 et n° 11 du 01/08/2019 Facture n°150021006/0205542 du 30/06/2019	138,00	0,0017	110 400,00	0,0017	191,33	-53,33	12 949,08	
20/11/2019			23	Cocktail for restitution to authorities (end of training 23 participants + 7 authorities) = 30	Ordre de paiement n°16-2018/TCA3 du 18/10/2019 Bordereaux n°007110 du 13/11/2019 Facture n°19 314 C094/013 du 17/10/2019	750,00	0,0017	531 000,00	0,0017	920,28	-170,28	12 028,80	
20/11/2019			24	Allowances for dinner for 23 participants (20 agents + 3 NatCom) on 4 nights = 92	Ordre de paiement n°11-2018/TCA3 du 24/06/2019 Etat de paiement n°TCA3/2018-E01	2 300,00	0,0017	1 150 000,00	0,0017	1 993,07	306,93	10 035,73	
20/11/2019			25	Transport allowance for 23 participants (20 agents + 3 NatCom)	Ordre de paiement n°11-2018/TCA3 du 24/06/2019 Etat de paiement n°TCA3/2018-E01	690,00	0,0017	345 000,00	0,0017	597,92	92,08	9 437,81	
20/11/2019			26	Total Indirect Support Costs (up to 7%)	Ordre de paiement n°08-2018/TCA3 du 18/03/2019 Ordre de paiement n°09-2018/TCA3 du 18/03/2019 Ordre de paiement n°10-2018/TCA3 du 24/06/2019 Ordre de paiement n°12-2018/TCA3 du 24/06/2019 Ordre de paiement n°15-2018/TCA3 du 18/10/2019	6 485,00	0,0017	223 461,00	0,0017	387,28			
						54 621,18		22 290 461,00		38 631,65	9 891,81		

* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city.
 ** Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'US'.

Date: **20 NOV. 2019**

Date:

Signature:

Head of ATT Secretariat's Signature:



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RECONCILIATION
CÔTE D'IVOIRE-ATT.VTF.G2018.001CIV
2018

Description	Total budget		Actual spend (Interim Report)		Actual spend (Final Report)		Actual spend (Total)		Balance of budget available		Balance of funds received		% of over- or under-spend
	USD	USD	USD	USD	USD	USD	USD	USD	USD	USD	USD	USD	
Personnel costs													
consultants													
National Consultant's n°1 fees for study and design of data storage system	5,000		4,365				4,365		635		87,827		87%
National Consultant's fees n°2 (installation, training and assistance)	6,000			5,199			5,199		801		82,628		87%
Travel costs													
Fuel for the national consultant n° 1	160		140				140		20		82,488		87%
Equipment costs													
Recording software	35,000		12,979		19,326		32,305		2,695		50,183		92%
Server hosting software	15,000		13,095				13,095		1,905		37,088		87%
Desktop computer	4,800		5,096				5,096		296		31,992		106%
Laptop (Apple MacBook Touch Bar and 2,9 GHZ 512 Go Touch ID Processor)	5,000		4,749				4,749		251		27,243		95%
Inverter	800		768				768		32		26,474		96%
Printer (Network)	1,600		1,397				1,397		203		25,078		87%
VPN Router	1,600		1,135				1,135		465		23,943		71%
ADSL Router	1,600		786				786		814		23,157		49%
Operating Costs													
Rooms	900			624			624		276		22,533		69%
Secretariat	1,188			1,102			1,102		86		21,432		93%
Participants/workshop	13,998			11,994			11,994		2,004		9,438		86%
Total Direct Costs	92,646		44,510	38,244			82,754		9,892		9,438		89%
Total Indirect Support Costs - 7%	6,485		3,116	2,677			5,793		692		3,645		89%
Total	99,131		47,626	40,921			88,547		10,584		3,645		89%
Amount nof 1st installment	49,566												
Amount of 2nd installment	42,626												
Amount of 3rd installment	3,645												
Balance owing to VTF	3,645.02												



DJOKOUEHI Djibré Léon
Apauls Vahnna
Commissaire Divisionnaire
Major de Police