

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Ghana

Ghana National Commission on
Small Arms and Light Weapons

Project No.: ATT.VTF.G2020.001GHA

28 MAY 2021

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2020.001GHA
Grantee name	Ghana National Commission on Small Arms and Light Weapons
Project title	Drafting of legislation and consultations on the draft legislation for the implementation of the Arms Trade Treaty
Grant Amount	USD 88'219
Final Report submission date	28 May 2021
Period covered under this report (MM/DD/YY – MM/DD/YY)	23 November 2020 to 30 March 2021

1. Project activities and outcomes

a Describe the project outcomes.

A draft Legislative clearly outlining giving effect to the ATT provisions would soon be laid before Ghana Parliament which would pave way for the smooth implementation of the ATT in Ghana.

b Describe how the project has assisted your implementation of the ATT.

The adoption of the Legislative Instrument in would enhance the implementation of the ATT and its provisions in Ghana

c List all States that benefitted from the project.

The Project was implemented only in Ghana

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The Legislative Instrument on the ATT when adopted finally would bring clarity to the implementation of the ATT in Ghana. It would also help to close the various gaps in Arms Transfers in Ghana.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The main objective of the project was to ensure Ghana has a specific law on the ATT to enhance its implementation. The project has therefore been able to harmonize existing laws in Ghana with the ATT to ensure effective implementation.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

All project phases were completed within schedule and budget.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

After the adoption of the Legislative Instrument on the ATT, can boast of being one of the few countries within the sub-region to have a specific law on the ATT.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

With the adoption of the Legislative Instrument in Ghana, implementation of the ATT would be subject to binding and specific law instead of the current adhoc basis. This would ensure sustainability in the implementation of the ATT in Ghana.

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

An engagement with Members of Parliament in Ghana is anticipated when the Bill is laid before Parliament for consideration. Finally when the Legislative Instrument is adopted a Nationwide education and sensitization programme would be embarked on. Finally Ghana's hopes to share the new law with sister countries in the sub region.

2. Final expenditure report

[Please complete the Worksheet titled Attachment 2 - Final Expenditure Report -Template-Ghana - 2020- VTF' .](#)

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

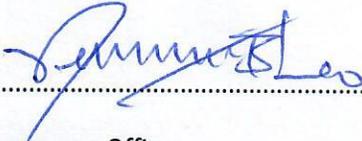
For the purposes of this certification:

Grantee means Ghana National Commission on Small Arms and Light Weapons.

Consultant means Mr. Korna Bonney Esq. Managing Partner Lex Emporium

I Mr. Leonard Tetley being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is Three Thousand United States Dollars (\$3,000.00)
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed  Date 30/05/2021

Senior Programmes Officer

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be

Project No.	ATT.VTF.G2020.001GHA
Reporting period	23 Nov 2020 - 30 Mar 2021
Local Currency Code	
Grant Received USD (1st instalment)	74,986.00

<https://www.oanda.com/currency/converter/>
 Click above first cell for exchange rate site

Accounting Details		General Details		Total budget	Actual spend to date**			Balance of budget available	Balance of funds received
Budget Line	Ref. N	Description 1	Description 2 - Receipt or Invoice No. - Date*	USD	Local Amount	Rate	USD	USD	USD
Personnel costs	1	Salary for Implementing Partner to draft the Zero Bill for the consultation process	Invoice No. FO/150/2020, 23/12/2020, Receipt No. 000425. Date 14/04/2021	3,000.00			3,000.00	-	71,986.00
Travel costs	2	Transport (T&T) for 30 participants	Sign Sheet No. VTF2020-005, Sign Sheet No.VTF2020-006	1,200.00			1,200.00	-	70,786.00
	3	Transport (T&T) for 25 participants	Sign Sheet No. VTF2020-003, Sign Sheet No.VTF2020-004	1,000.00			1,000.00	-	69,786.00
	4	Transport (T&T) for 50 participants	Sign Sheet No. VTF2020-001, Sign Sheet No.VTF2020-002	2,000.00			2,000.00	-	67,786.00
Operating Costs	5	Workshop venue cost includes accomodation, break fast, two coffee breaks, cost of hiring conference venue, use of projector & screen, notepads, pens, flip chart & markers, bottles of water, buffet lunch and Dinner (i.e. 30 participants x 3-day workshop)	Queensland Hotel Invoice No. RSDF/NSCM/1500241, Ghana Revenue Authority Receipt No. 15/8182745	21,150.00			21,150.00	-	46,636.00
	6	Workshop venue cost includes accomodation, break fast, two coffee breaks, cost of hiring conference venue, use of projector & screen, notepads, pens, flip chart & markers, bottles of water, buffet lunch and Dinner. (i.e. 25 participants x 3-day workshop)	Queensland Hotel Invoice No. RSDF/NSCM/1640093, Ghana Revenue Authority Receipt No. 15/8181438	17,625.00			17,625.00	-	29,011.00
	7	Workshop venue cost includes accomodation, break fast, two coffee breaks, cost of hiring conference venue, use of projector & screen, notepads, pens, flip chart & markers, bottles of water, buffet lunch and Dinner (i.e. 50 participants x 3-day workshop)	Queensland Hotel Invoice No. RSDF/NSCM/195229455, Ghana Revenue Authority Receipt No. 15/8182708	35,250.00			35,250.00	-	-6,239.00
	8	Printing and stationary: includes the cost of printing of materials to be distributed to participants	Office Mate GH. Ltd. Invoice No. 100154, Ghana Revenue Authority Receipt No. FRA NO V21/1001048	500.00			500.00	-	-6,739.00
	9	Printing and stationary: includes the cost of printing of materials to be distributed to participants	Office Mate GH. Ltd. Invoice No. 100304, Ghana Revenue Authority Receipt No. FRA NO V21 1012130	500.00			500.00	-	-7,239.00
	10	Printing and stationary: includes the cost of printing of materials to be distributed to participants	Office Mate GH. Ltd. Invoice No. 100668, Ghana Revenue Authority Receipt No. FRA NO V21 1001126	1,000.00			1,000.00	-	-8,239.00
	11	Withdrawal charges/transfer fee charged by National Investment Bank Limited	Bank letter dated 25 June 2021	-			1,873.68	-1,873.68	-10,112.68
	12						-	-	-10,112.68
	13						-	-	-10,112.68
	14						-	-	-10,112.68
	15						-	-	-10,112.68
	16						-	-	-10,112.68
	17						-	-	-10,112.68
	18						-	-	-10,112.68

RECONCILIATION

GHANA - ATT.VTF.G2020.001GHA

2020

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
Personnel costs							
Salary for implementing partner to draft the zero bill for the consultation process	3,000.00		3,000.00	3,000.00	-	71,986.00	100%
Travel costs							
Transport (T&T) for 30 participants	1,200.00	-	1,200.00	1,200.00	-	70,786.00	100%
Transport (T&T) for 25 participants	1,000.00	-	1,000.00	1,000.00	-	69,786.00	100%
Transport (T&T) for 50 participants	2,000.00	-	2,000.00	2,000.00	-	67,786.00	100%
Operating Costs							
Workshop venue cost includes accommodation, breakfast, two coffee breaks, cost of hiring conference venue, use of projector & screen, notepads, pens, flip chart & markers, bottles of water, buffet lunch and dinner (30 pax x 3 day)	21,150.00		21,150.00	21,150.00	-	46,636.00	100%
Workshop venue cost includes accommodation, breakfast, two coffee breaks, cost of hiring conference venue, use of projector & screen, notepads, pens, flip chart & markers, bottles of water, buffet lunch and dinner (25 pax x 3 day)	17,625.00		17,625.00	17,625.00	-	29,011.00	100%
Workshop venue cost includes accommodation, breakfast, two coffee breaks, cost of hiring conference venue, use of projector & screen, notepads, pens, flip chart & markers, bottles of water, buffet lunch and dinner (50 pax x 3 day)	35,250.00		35,250.00	35,250.00	-	6,239.00	100%
Printing and stationary: includes the cost of printing of materials to be distributed to participants	500.00		500.00	500.00	-	6,739.00	100%
Printing and stationary: includes the cost of printing of materials to be distributed to participants	500.00		500.00	500.00	-	7,239.00	100%
Printing and stationary: includes the cost of printing of materials to be distributed to participants	1,000.00		1,000.00	1,000.00	-	8,239.00	100%
Withdrawal charges/transfer fees charged by National Investment Bank Limited	-		1,873.68	1,873.68	-	10,112.68	
Total Direct Costs	83,225.00	-	85,098.68	85,098.68	-	10,112.68	102%
Total Indirect Support Costs - 6%	4,993.50	-	5,105.92	5,105.92	-	15,218.60	102%
Total	88,218.50	-	90,204.60	90,204.60	-	15,218.60	102%

Amount of 1st instalment	74,986.00
Amount of 2nd instalment	-
Amount of final instalment	15,218.60
Balance owing to VTF	-



02/11/2021.
 HEAD: ATT SECRETARIAT.