

ATT SPONSORSHIP PROGRAMME

STANDARD DONORS' AGREEMENT

Agreement No: SP/xx/xx

Geneva, Switzerland

STANDARD DONORS' AGREEMENT**Between****(Name of Donor)****And****ATT SPONSORSHIP PROGRAMME (ATT SECRETARIAT)****Agreement No: SP/xx/xx**

WHEREAS, the objectives of the Arms Trade Treaty (ATT), which entered into force on 24 December 2014, include the establishment of the highest possible common international standards for regulating or improving the regulation of the international trade in conventional arms, as well as the prevention and eradication of the illicit trade in conventional arms and the prevention of their diversion.

WHEREAS, the objectives of the ATT Sponsorship Programme include the maximization of the scale and diversity of participation in ATT meetings and conferences to ensure representative and participatory discourse during meetings and, ultimately, contribute to strengthening implementation and universalization of the Treaty.

WHEREAS, the administration of the ATT Sponsorship Programme was entrusted to the ATT Secretariat in August 2018 by the Fourth Conference of States Parties.

WHEREAS, **(Name of Donor)** (hereinafter referred to as the 'Donor') wishes to provide financial support to the ATT Sponsorship Programme on the basis of the Sponsorship Programme's Funding Proposal (Annex 1 to this Agreement).

NOW, THEREFORE, the **(Name of Donor)** and the ATT Secretariat (hereinafter referred to collectively as 'Contracting Parties') hereby agree as follows:

SECTION I**DISBURSEMENT OF FUNDS TO THE SPONSORSHIP PROGRAMME**

1. **(Name of Donor)** decides to make a contribution of **(amount in words)** **(amount in figures)** to the Sponsorship Programme. The contribution shall be used to support states and regional organisations in participating in ATT meetings and conferences. The Donor authorises the ATT Secretariat to use the contribution for the purpose of the Programme and in accordance with this Standard Donors' Agreement (hereafter referred to as 'Agreement').

2. The Donor will deposit the contribution by electronic bank transfer to the following Sponsorship Programme account:

CURRENCY : USD

ACCOUNT HOLDER : Arms Trade Treaty Secretariat
2nd Floor, WMO Building
7 bis, Avenue de la Paix
1211, Genève

Switzerland

ACCOUNT NAME : ATT Sponsorship Programme
 BANK : UBS SA, Rue des Noirettes 35,
 1227 Carouge
 ACCOUNT NO : 0240-944156.62A
 IBAN : CH550024024094415662A
 BIC (SWIFT) : UBSWCHZH80A
 REFERENCE : ATT SP/2018

3. **Notification of Payment.** When making a bank transfer, the Donor shall notify the ATT Secretariat of the following: (a) the amount transferred and (b) that the transfer is from (**Name of the Donor**) with reference to this Agreement. The ATT Secretariat shall promptly acknowledge receipt of funds in writing.
4. **Currency.** The value of a contribution payment, if made in a currency other than US dollars, shall be determined by applying the operational value of exchange in effect on the date of receipt of the contribution. Gains or losses on currency exchanges shall increase or decrease the contribution made. All financial accounts and statements shall be expressed in US dollars.
5. **Bank Charges and Interests.** Bank charges levied on contribution transfer shall be carried by the contribution. Any eventual bank interest accrued on the contribution made shall accrue to the Sponsorship Programme and shall be used in accordance with the Sponsorship Programme's administration protocol.
6. **Administration Costs.** Eight percent (8%) of funds contributed to the Sponsorship Programme will be allocated to the administration of the Sponsorship Programme by the ATT Secretariat in accordance with the decision of the Fourth Conference of States Parties.
7. **Funds Not Used.** Funds that are not used in one cycle of ATT meetings shall be fully accounted for and rolled over to the next cycle.
8. **Audit.** All activities of the Sponsorship Programme will be subject to the annual audit process of the ATT Secretariat conducted in accordance with the ATT Financial Rules. The costs of each annual audit shall be borne by the Sponsorship Programme.

SECTION II DISBURSEMENT OF FUNDS FROM THE SPONSORSHIP PROGRAMME

9. The ATT Secretariat shall make disbursement from the Sponsorship Programme in accordance with the agreed administration protocols.

**SECTION III
REPORTING**

10. The ATT Secretariat shall report on the status and implementation of the Sponsorship Programme at Conferences of States Parties and provide the Donor, on annual basis, with a substantive report accompanied by audited financial statements.
11. The annual report of the Sponsorship Programme shall be published on the ATT website.

**SECTION IV
ENTRY INTO FORCE**

12. This Agreement shall come into effect upon signature by the Contracting Parties.

**SECTION V
MODIFICATION**

13. This Agreement may be modified only by written agreement between the Contracting Parties.

**SECTION VII
SETTLEMENT OF DISPUTES**

14. Any dispute arising between the Contracting Parties shall be resolved amicably through dialogue between the Donor, the ATT Secretariat and the President of Conference of States Parties.

WHEREOF, the undersigned, being duly authorised, have signed the present Agreement in English in two copies.

For (the Donor)

For the ATT Secretariat

Name :.....

Name :.....

Title :.....

Title :.....

Signature.....

Signature.....

Place :.....

Place :.....

Date :.....

Date :.....
